



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

Members of Executive Committee.

Bedford Borough Councillors: J Mingay and M Headley

Central Bedfordshire Councillors: F Chapman, J Chatterley and P Downing

Luton Borough Councillors: Y Waheed

A meeting of the **Executive Committee** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Monday, 4 February 2019** starting at **11.30 am**.

Nicky Upton  
Democratic and Regulatory and Services Supervisor

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies	Secretary/ Monitoring Officer	
2.	Declaration of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below)

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
3.	Communications	Chair	
4.	Minutes	Chair	To confirm the Minutes of the meeting held on 17 July 2018 (Pages 5 - 6)
5.	Public Participation	Chair	To receive any questions put to the Authority under the Public Participation Scheme

**Local Government Act 1972: Schedule 12A (as amended) - Exclusion of the Public**

To consider whether to pass a resolution under Section 100 (A) of the Local Government Act 1972 to exclude the public from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraphs 3 of Part 1 of Schedule 12A to the Act as amended.

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
6.	Principal Officer Vacancy	CFO	Verbal discussion

**DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority’s Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.

## MINUTES OF EXECUTIVE COMMITTEE MEETING HELD ON 17 JULY 2018

Present: Councillors P Downing (Chair), F Chapman, J Chatterley, M Headley (observer), J Mingay, Y Waheed and C Atkins  
Mr J Atkinson, CFO P Fuller

The meeting started at 11.52 am following an employer/employee conversation with CFO Fuller where he outlined the reasoning behind his request that his contract of employment be made permanent and his possible future intentions. This led to a discussion by members present, in the absence of CFO Fuller, where the legal advice tabled was considered.

### 1 Apologies

1.1 There were no apologies.

### 2 Declaration of Disclosable Pecuniary and Other Interests

2.1 There were no declarations of interest.

### 3 Communications

3.1 There were no communications.

### 4 Public Participation

4.1 Members noted that no questions had been received in accordance with the public participation scheme approved at the meeting of the Fire and Rescue Authority held on 5 April 2000 (Minute 99/fa/94 refers).

4.2 Insofar as councillors present (who were not Executive Committee members) asking questions, Cllr Downing confirmed that Cllrs Headley and Atkins may ask questions within item 5.

With respect to process for notifying non-Executive Committee members when ad hoc Executive Committee meetings were called, John Atkinson, the Monitoring Officer and Secretary, confirmed that as this was the first meeting of this committee in its new form, the learning from this would be used going forward. The Chair stated that this meeting was called as an urgent matter because of 1) the statutory response time within the initial letter that was to be discussed and 2) in order to ensure that the Executive could consider the matter before the next FRA meeting this coming Thursday.

#### 5 CFO Contract of Employment

**RESOLVED:**

That, pursuant to Sections 100A (2) and 100A (4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act (as amended):

Item: CFO Contract of Employment

The meeting ended at 12.45 pm